

**Request for Support and Sign up to the delivery of our remaining
Sector Skills Agreements**

Semta are pleased to report that we have developed comprehensive and robust Action Plans for both Bioscience and the Metals, Mechanical & Electrical (MME) Sectors of our footprint. In doing this we have worked extensively with Industry and key stakeholders throughout the development of each Sector Skills Agreement (SSA). As part of this exercise we have also conducted a series of **scenario planning** workshops across the UK, plus extensive workshops to refine and develop the Action Plans.

Links to Action Plans:

Both the Bioscience and MME Action Plans can be found under the 'Employer Section' of our website www.semta.org.uk. Here you'll find the Stage 3 reports broken down into UK, Devolved Administrations and English Regions.

We are now confident that we have produced a robust skills demand signal and complementary and progressive action plans covering both Bioscience and MME Sectors. The key **themes for action** are illustrated in the table below:

MME Themes for Action	Bioscience Themes for Action
<ul style="list-style-type: none">• Leadership & Management• Process Improvement• Technical Skills• Apprenticeships	<ul style="list-style-type: none">• Leadership & Entrepreneurship• Top Quality Workforce• Image and Attractiveness• Clusters and Networks

We would be grateful if you could either agree to the headline themes for action outlined above, or if you feel it necessary to develop a partner action plan supporting the above themes.

Our deadline for compiling this feedback is fast approaching and we would very much appreciate your earliest response to this request. Please respond either by email to drace@semta.org.uk or post, by sending your letter to Lynn Tomkins, Director of UK Policy, Semta, at the address in the top right hand corner of the page.

If you would like to discuss the Action Plans with the Manager in your Nation or Region their contact details are as follows;

England, - North East, North West, East of England, East Midlands
Lindsay Middleton
e-mail: lmiddleton@semta.org.uk
Tel: 07730 074377

England, West Midlands, South East, South West, London

Christian Warden

e-mail: cwarden@semta.org.uk

Tel: 07802 608480

Northern Ireland

David Hatton

e-mail: dhatton@semta.org.uk

Tel: 07884 237274

Wales

Bill Peaper

e-mail: bpeaper@semta.org.uk

Tel: 07885 526512

Scotland

Brian Humphrey

e-mail: bhumphrey@semta.org.uk

Tel: 07885 560528

We look forward to hearing from you.

Yours sincerely

Lynn Tomkins

Lynn Tomkins

Director of UK Policy